



ONLINE LEARNING



- ELECTRONICALLY SUPPORTED LEARNING AND TEACHING.
- THE INFORMATION AND COMMUNICATION SYSTEMS SERVE AS SPECIFIC MEDIA TO IMPLEMENT THE LEARNING PROCESS.
- WEB-BASED LEARNING, VIRTUAL EDUCATION OPPORTUNITIES AND DIGITAL COLLABORATION.
- CONTENT IS DELIVERED VIA THE INTERNET, INTRANET/EXTRANET, AUDIO OR VIDEO TAPE, SATELLITE TV, AND OTHER FORMS OF TECHNOLOGY.
- CAN BE SELF-PACED OR INSTRUCTOR-LED AND INCLUDES MEDIA IN THE FORM OF TEXT, IMAGE, ANIMATION, STREAMING VIDEO AND AUDIO.



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BENEFITS OF ONLINE LEARNING

- **CONVENIENCE**
- **REDUCED COSTS**
- **FLEXIBLE**
- **HIGHER ENGAGEMENT LEVEL**
- **INCREASED INTERACTION LEVEL**



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EXAMPLE: RESOURCE-BASED LEARNING & OPEN EDUCATIONAL RESOURCES



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E-LEARNING @ UiTM

For UiTM, e-learning will create an **extended learning** environment that **supports, complements** and **enrich** face to face classroom teaching and learning

-2005

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Blended Learning Initiatives @ UiTM

2009 → **2013** → **2015**

UiTM introduced BL concept

Strengthening BL Mode



Envisioned by the Vice Chancellor

30% of total courses of various programs to be conducted online

Instructions from the Academic Affairs Division

50% of Diploma programs, 30% of Degree programs to be conducted online

2018

50%

2020

60%

2022

70%

BL@UiTM

**courses to be conducted online
= BL@MEB 2015-2025**

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Garis Panduan Pembelajaran Teradun@UiTM

Mod Pembelajaran Teradun atau *Blended Learning* (BL) merujuk kepada kursus yang mempunyai **campuran pendekatan pembelajaran** mod **dalam talian** (*online*) dan mod pembelajaran **bersemuka** (*onsite*) dengan **30%-80%** kandungan dan aktiviti kursus dikendalikan secara *online* sama ada menyokong atau menggantikan pembelajaran bersemuka.

(JKuasa CAP e-Learning, KPM)

Kriteria Pelaksanaan BL melalui Sistem i-Learn

7

e-kandungan yang dimuat naik dalam bentuk fail perisian, seperti .doc, .ppt, .pdf, .swf dan sebagainya)

3

aktiviti perbincangan dalam talian/forum

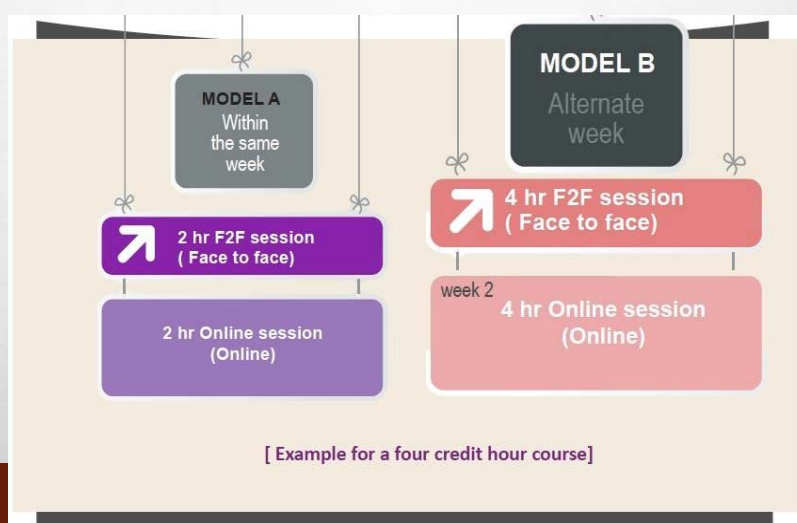
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penilaian melalui penilaian kuiz/ tugasan /projek yang dijalankan atau dipantau secara dalam talian

(Diluluskan oleh Majlis Kurikulum Universiti, 28 Nov 2014)

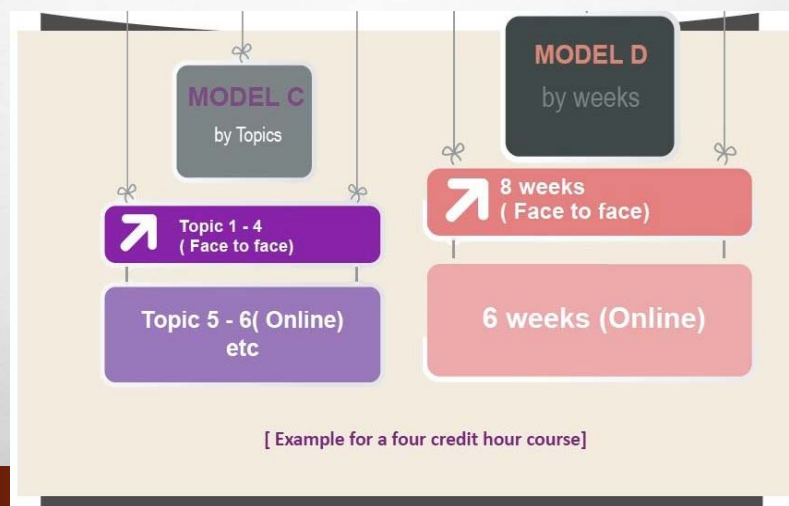
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MODELS OF BLENDED LEARNING



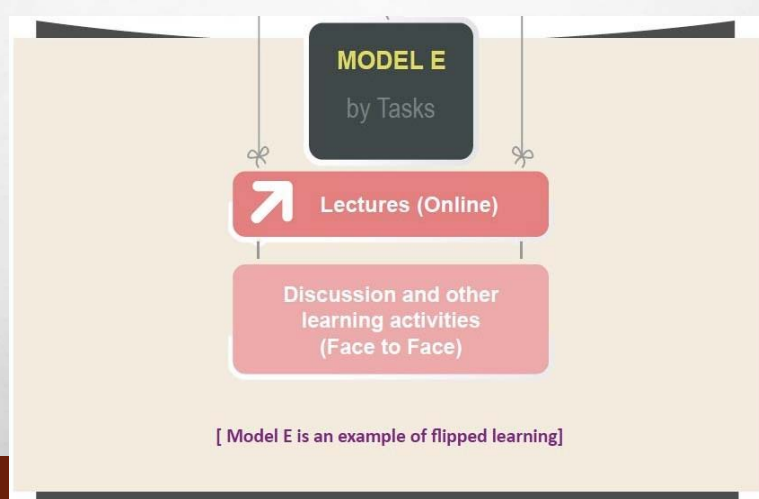
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MODELS OF BLENDED LEARNING



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MODELS OF BLENDED LEARNING



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UITM LMS: I-LEARN SYSTEM V 2.2

Headline
i-Learn System @branch campuses
[14 Feb 2012 | 8 Comments |]

Beginning in 2011, branch campuses have begun using i-Learn System in the respective branch server. Campuses that have used the server itself are 1) Perak – <http://perak.i-learn.uitm.edu.my> 2) Terengganu – <http://tganu.i-learn.uitm.edu.my> 3) Sarawak – <http://sarawak.i-learn.uitm.edu.my> 4) Penang – <http://ipenang.i-learn.uitm.edu.my>. Students will be directed to respective server after login at student portal. Lecturers must login through their own campus to ensure students get the learning materials.
[Read the full story »](#)

Featured

Like Us on Facebook!
[13 Mar 2012 | No Comment |]

Student's Guideline : How to Access i-Learn Portal
[27 May 2011 | 108 Comments |]

Lecturer's Guideline : How to register as i-Learn User
[27 May 2011 | 4 Comments |]

SuFO Team Teaching
[2 Nov 2010 | 09 Comments |]

Browse Categories

general Post related to General (i-Learn activities, publications & etc)	system Post related to system management department	training Post related to training management department	content Post related to content management department	research, development and commercialization Post related to rdc management department
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<http://i-learn.uitm.edu.my/v2>

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UITM LMS: I-LEARN SYSTEM V3.0 (BETA)

Course >
Sufo >
Community >
User >

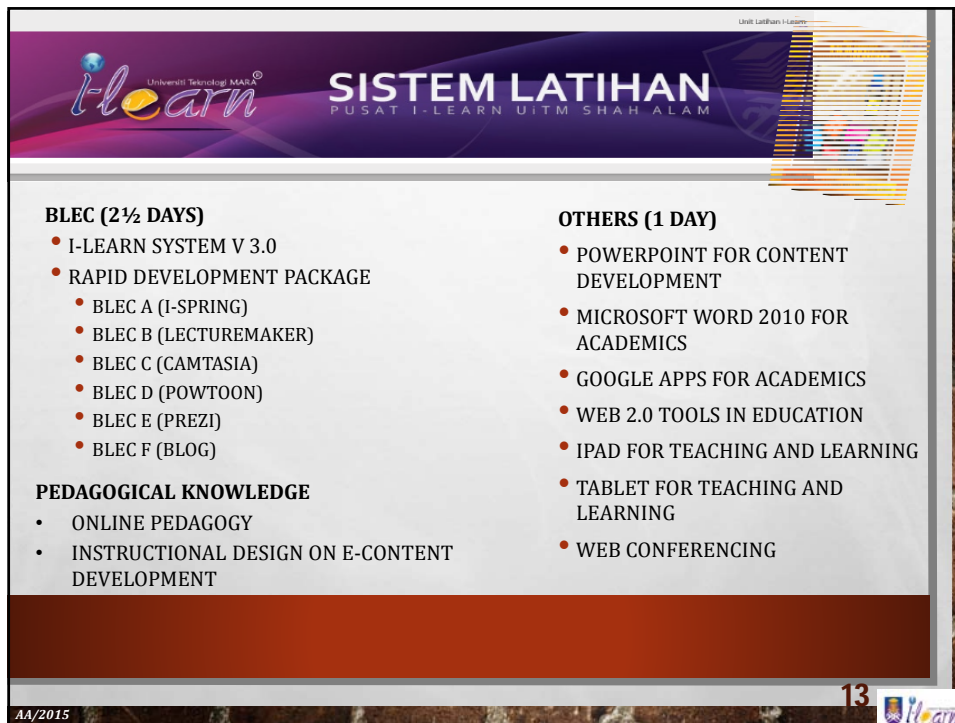
3.0 BETA

"Knowledge Sharing At A Click"

NEW features
i-Learn V3.0 (beta)

<http://i-learn.uitm.edu.my/v3>

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Universiti Teknologi MARA
iLearn

SISTEM LATIHAN
PUSAT I-LEARN UITM SHAH ALAM

BLEC (2½ DAYS)

- I-LEARN SYSTEM V 3.0
- RAPID DEVELOPMENT PACKAGE
 - BLEC A (I-SPRING)
 - BLEC B (LECTUREMAKER)
 - BLEC C (CAMTASIA)
 - BLEC D (POWTOON)
 - BLEC E (PREZI)
 - BLEC F (BLOG)

PEDAGOGICAL KNOWLEDGE

- ONLINE PEDAGOGY
- INSTRUCTIONAL DESIGN ON E-CONTENT DEVELOPMENT

OTHERS (1 DAY)

- POWERPOINT FOR CONTENT DEVELOPMENT
- MICROSOFT WORD 2010 FOR ACADEMICS
- GOOGLE APPS FOR ACADEMICS
- WEB 2.0 TOOLS IN EDUCATION
- IPAD FOR TEACHING AND LEARNING
- TABLET FOR TEACHING AND LEARNING
- WEB CONFERENCING

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PART 2

E-CONTENT DEVELOPMENT UNIT

I-LEARN CENTRE, HEA, UITM

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BENEFITS OF E-CONTENT DEVELOPMENT FOR LECTURERS

- Honorarium RM1000 - RM3000 per course
- Certificate of Achievement by TNCA(A)
- Letter of Appreciation (Director of i-Learn)
- Publication (subject to recommendation by panel evaluators)
- Copyright (subject to MyIPO approval)
- Innovation (IID Competitions)

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KPI OF E-CONTENT DEVELOPMENT FOR FACULTIES & CAMPUSES (2016-2018)

1. MOOC UITM → 2 COURSES
2. COURSEWARE (CW) → 14 COURSES
3. OPEN EDUCATIONAL RESOURCES (OER) → 5 TITLES

NO. OF FACULTIES & ACADEMIES : 26

NO. OF STATE CAMPUSES : 13

TOTAL = 819 COURSES (21 COURSES PER FACULTY OR CAMPUS)

MOOCS = 78

CW = 546

OER = 195

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KESETARAAN E-KANDUNGAN BAGI TUJUAN KENAIKAN PANGKAT

PEKELILING AKADEMIK: BIL 9 TAHUN 2013

- ✓ Bahan yang dibangunkan perlu melalui proses:
 - Rekabentuk pengajaran (instructional design)
 - Penyuntingan bahasa dan kandungan (language & content editing)
 - Plagiarism Check
- Hasil bahan **disetarakan** dengan hasil penerbitan lain seperti buku rujukan kepakaran / buku teks universiti / bab dalam buku.
- Hasil dinilai oleh Panel Penilai Bahan e-Pembelajaran / e-Kandungan yang dilantik oleh TNC (A&A)

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E-CONTENT PROJECTS 4 YOU



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WHAT DO WE HAVE FOR YOU?



- Honorarium RM1000 per course
- Certificate of Achievement by TNCA(A)
- Letter of Appreciation (Director of i-Learn)
- Publication (subject to recommendation by panel evaluators)
- Copyright (subject to MyIPO approval)
- Innovation (IID Competitions)



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ABOUT THE **SME-CW** PROJECT

Type of Projects:
University

Appointment:
TNCA (A)

Members:
2-4

Reduction of Teaching Load:
None

Mode of Development:
Package 1: SME & Vendor

Source of Funding:
University

Duration:
6 months

Coverage of Course Content:
14 chapters/1 complete course

Storyboard:
Compulsory (PowerPoint file)

Authoring Tools:
Vendor

Publication Status:
Equivalent to 1 publication

Reference Status:
Main Reference

Accessibility:
i-Learn Portal

Trainings:
Compulsory


Evaluations:
Content & Language

Similarity Index:
<25%

Copyright:
University-SME

Certificate:
Provided

e-Content Record Management
Registration Form
Storyboard Submission Form
E-Content Submission Form
Copyright Form



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DETAIL OF PACKAGE 1

DESCRIPTION	PACKAGE 1 (RM 1000)		
	Vendor	i-Learn	SME
Storyboard Development			✓
Multimedia Development (i-Spring, LectureMaker, Lectora, Flash, Director, Camtasia, etc)	✓		
Snippets Development (Go Animate, Flash, Powtoon, etc)			✓
Video Recording		✓	✓
Video Editing		✓	✓
Audio Recording		✓	✓
Audio Editing		✓	✓
Preparation of Questions for Quizzes			✓
Development of Quizzes (i.e. i-Spring)	✓		
Selection of Multimedia Elements (images, video, audio, animation) and Interactivity	✓		✓
TOTAL NUMBER OF ACTIVITIES	2-3	4	3-8

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AN OPTION

SME-CW
SELF-DEVELOPMENT (SD)

- Honorarium RM2000 – RM3000 per course (depending on package chosen and recommendation by appointed evaluators)
- Certificate of Achievement by TNCA(A)
- Letter of Appreciation (Director of i-Learn)
- Publication (subject to recommendation by panel evaluators)
- Copyright (subject to MyIPO approval)
- Innovation (IID Competitions)

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ABOUT THE **SME-CW PROJECT**

SELF-DEVELOPMENT (SDI)

Type of Projects:
Self-development

Appointment:
Not required

Members:
2-4

Reduction of Teaching Load:
None

Mode of Development:
Package 2: SME & i-Learn
Package 3: SME

Source of Funding:
None

Coverage of Course Content:
14 chapters/1 complete course

Storyboard:
Optional
(For SME's Reference Only)

Authoring Tools:
SME's Choice

Publication Status:
Equivalent to 1 publication

Reference Status:
Additional Resources

Accessibility:
i-Learn Portal

Trainings:
Optional

Evaluations:
Content & Language

Output Format


- SWF (3-10 minutes)
- MP4 (3-10 minutes)
- e-Book
- Others
(please contact i-Learn)

Similarity Index:
<25%

Copyright:
SME (If submitted for copyright)*

Certificate:
Provided

e-Content Record Management
Registration Form
E-Content Submission Form
Copyright Form

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DETAIL OF PACKAGE 2

DESCRIPTION	PACKAGE 2 (Max = RM2000)	
	i-Learn	SME
Storyboard Development		✓
Multimedia Development (i-Spring, LectureMaker, Lectora, Flash, Director, Camtasia, etc)		✓
Snippets Development (Go Animate, Flash, Powtoon, etc)		✓
Video Recording	✓	
Video Editing	✓	
Audio Recording	✓	
Audio Editing	✓	
Preparation of Questions for Quizzes		✓
Development of Quizzes (i.e. i-Spring)	✓	✓
Selection of Multimedia Elements (images, video, audio, animation) and Interactivity	✓	✓
TOTAL NUMBER OF ACTIVITIES	4-6	4-6

DETAIL OF PACKAGE 3

DESCRIPTION	PACKAGE 3 (Max = RM3000)
	SME
Storyboard Development	✓
Multimedia Development (i-Spring, LectureMaker, Lectora, Flash, Director, Camtasia, etc)	✓
Snippets Development (Go Animate, Flash, Powtoon, etc)	✓
Video Recording	✓
Video Editing	✓
Audio Recording	✓
Audio Editing	✓
Preparation of Questions for Quizzes	✓
Development of Quizzes (i.e. i-Spring)	✓
Selection of Multimedia Elements (images, video, audio, animation) and Interactivity	✓
TOTAL NUMBER OF ACTIVITIES	10

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WHAT'S NEXT?

UPGRADE & REGISTER YOUR COURSES IN



- Honorarium of RM2000 per course (will be paid after successfully running the course for one semester)
- Certificate of Achievement by TNCA(A)
- Letter of Appreciation as Course Facilitators (Director of i-Learn)
- Innovation (IID Competitions)

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ABOUT THE PROJECT

REQUIREMENTS FOR MOOC

1. One Promotional Video
2. Weekly Components (14 weeks)
 - a. Teaching Video Part 1 (3-5 minutes)
 - b. Teaching Video Part 2 (3-5 minutes)
 - c. Teaching Video Part 3 (3-5 minutes)
 - d. 3 Activities
 - e. 2 Links

Note:
You can have MORE than 3 teaching videos, 3 activities and 2 links.

TEACHING VIDEOS


1. Use the courseware created earlier as your teaching slides.
2. Select all or part of the slides to be included in your teaching video.
3. Record your teaching.
4. Break your teaching video into several parts if it is too long.
5. Upload teaching videos in YOU TUBE.
6. Upload your YOU TUBE videos in OpenLearning Platform.

OPENLEARNING PLATFORM

1. Register in OpenLearning Workshop @ i-Learn (if necessary).
2. Use the manual to assist you create a course in OpenLearning.


INSTRUCTOR'S RESPONSIBILITIES

SME is required to be an active instructor in MOOC – checking, replying and posting feedback to students.




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UITM MOOC @ OPENLEARNING



- Certificate of Achievement by TNCA(A)
- Letter of Appreciation as Course Facilitators (Director of i-Learn)
- Innovation (IID Competitions)



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ABOUT UITM MOOC @

SUGGESTED COMPONENTS OF MOOC

1. One Promotional Video (Optional)
2. Weekly Components (14 weeks)
 - a. Several Video Lessons (duration between 3-5 minutes)
 - b. Several Activities
 - c. Several Links

VIDEOS


1. Upload video lessons in YOU TUBE.
2. Upload your YOU TUBE videos in OpenLearning Platform.

OPENLEARNING PLATFORM

1. Register in OpenLearning Workshop @ i-Learn (if necessary).
2. Use the manual to assist you create a course in OpenLearning.

INSTRUCTOR'S RESPONSIBILITIES

SME is responsible to check, reply and post feedback to students.



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HONORARIUM FOR MOOC DEVELOPMENT				
SME-CW (SPECIAL PROJECTS) RM1000	+	UITM MOOC RM2000	=	TOTAL RM3000
SME-CW (SELF-DEVELOPMENT) RM2000 / RM3000	+	UITM MOOC RM2000	=	TOTAL RM4000-RM5000
CW-MOOC (SPECIAL PROJECTS) RM3000	=	(SME-CW (SPECIAL PROJECTS) RM1000 + UITM MOOC RM2000)		
SME-CW (SELF-DEVELOPMENT) RM2000 / RM3000	+	OPENLEARNING RM 0	=	TOTAL RM2000 / RM3000
SME-CW (SPECIAL PROJECTS) RM1000	+	OPENLEARNING RM 0	=	TOTAL RM1000
OPENLEARNING RM0	=	TOTAL 0		
UITM MOOC = Based on the standard structure provided.				
OPENLEARNING = Open concept . No standard structure adhered.				

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MORE ...

REGISTER YOUR COURSES IN

O E R

OPEN EDUCATIONAL RESOURCES

- Certificate of Achievement by TNCA(A)
- Letter of Appreciation (Director of i-Learn)
- Innovation (IID Competitions)

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ABOUT THE O E R PROJECT

Type of Projects:
Self-Development

Appointment:
Not Required

Members:
1-2

Reduction of Teaching Load:
None

Mode of Development:
Self-Development

Coverage of Course Content:
Minimum one (1) topic / title / chapter

Storyboard:
Optional
(For SME's Reference Only)

Authoring Tools:
SME's Choice

Publication Status:
None.

Reference Status:
Additional Resources

Accessibility:
i-Learn Portal

Trainings:
SME's Choice

Output Format

- SWF (3-10 minutes)
- MP4 (3-10 minutes)
- e-Book
- Others
(please contact i-Learn)


Copyright:
SME (If submitted for copyright)*

Certificate:
Provided

e-Content Record Management

- Registration Form
- E-Content Submission Form
- Copyright Form*

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Pilot MOOCs Project 2014





Tamadun Islam dan Tamadun Asia (TITAS)
Humanities
On now
23063 Students FREE



Kesepaduan & Hubungan Etnik di Malaysia
Humanities
Self-paced
19073 Students FREE



Introduction to Entrepreneurship
Business and Economics
On now
11531 Students FREE



ICT Competency
Computers and Technology
On now
6459 Students FREE

<https://www.openlearning.com/malaysiamoocs>





60 MOOCs Project 2015

MALAYSIA Massive Open Online Courses (MOOCs)

Experience Online Learning. The Social Way :)





List of 64 Courses in Malaysia MOOCs

<https://www.openlearning.com/malaysiamoocs>

University of Malaya
Introduction to Health Systems Research for Healthcare Professionals
Introduction to Health Systems Research for Healthcare Professionals

University of Malaya
Introduction to Health Systems Research for Healthcare Professionals
Introduction to Health Systems Research for Healthcare Professionals

University of Malaya
Introduction to Health Systems Research for Healthcare Professionals
Introduction to Health Systems Research for Healthcare Professionals

University of Malaya
Introduction to Health Systems Research for Healthcare Professionals
Introduction to Health Systems Research for Healthcare Professionals

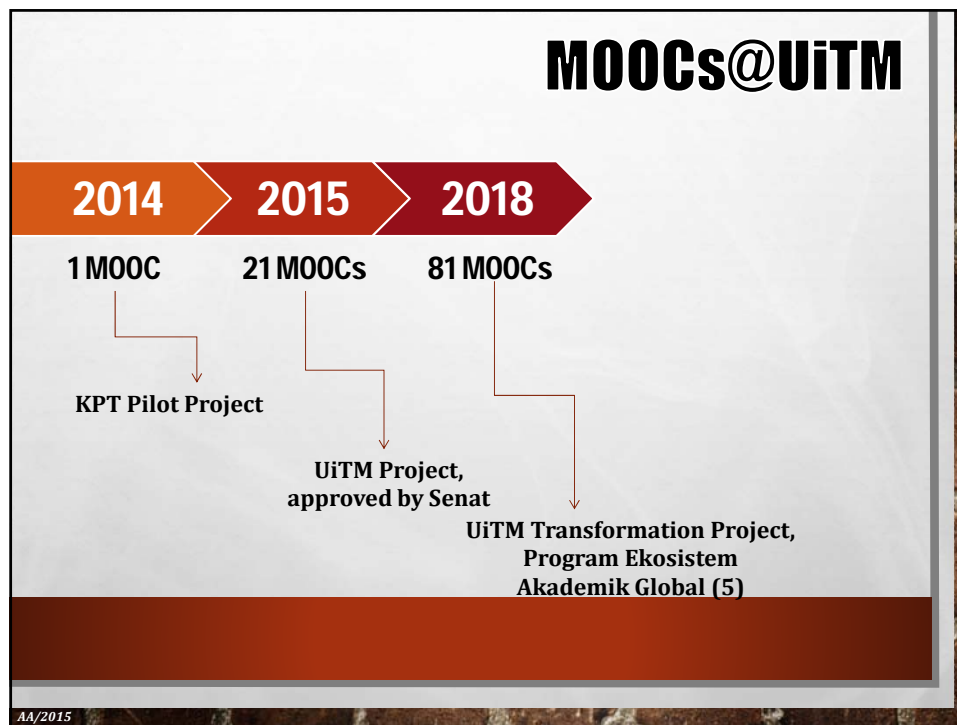
University of Malaya
Introduction to Health Systems Research for Healthcare Professionals
Introduction to Health Systems Research for Healthcare Professionals

University of Malaya
Introduction to Health Systems Research for Healthcare Professionals
Introduction to Health Systems Research for Healthcare Professionals

University of Malaya
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University of Malaya
Introduction to Health Systems Research for Healthcare Professionals
Introduction to Health Systems Research for Healthcare Professionals

University of Malaya
Introduction to Health Systems Research for Healthcare Professionals
Introduction to Health Systems Research for Healthcare Professionals



70 courses (6 months)

1. UiTM Sarawak
2. UiTM Terengganu
3. UiTM Kedah
4. UiTM Perak
5. UiTM Kelantan
6. UiTM Perlis
7. UiTM Negri Sembilan
8. Fakulti Sains Sukan & Rekreasi
9. Fakulti Sains Komputer & Matematik
10. Fakulti Pergigian

Calling SMEs for I-SPRING PHASE 1 PROJECT

Registration & from 14 March - 17 April 2015

70 Codes to be developed:

- 7 codes per faculty / campus
- 3 SMEs per code

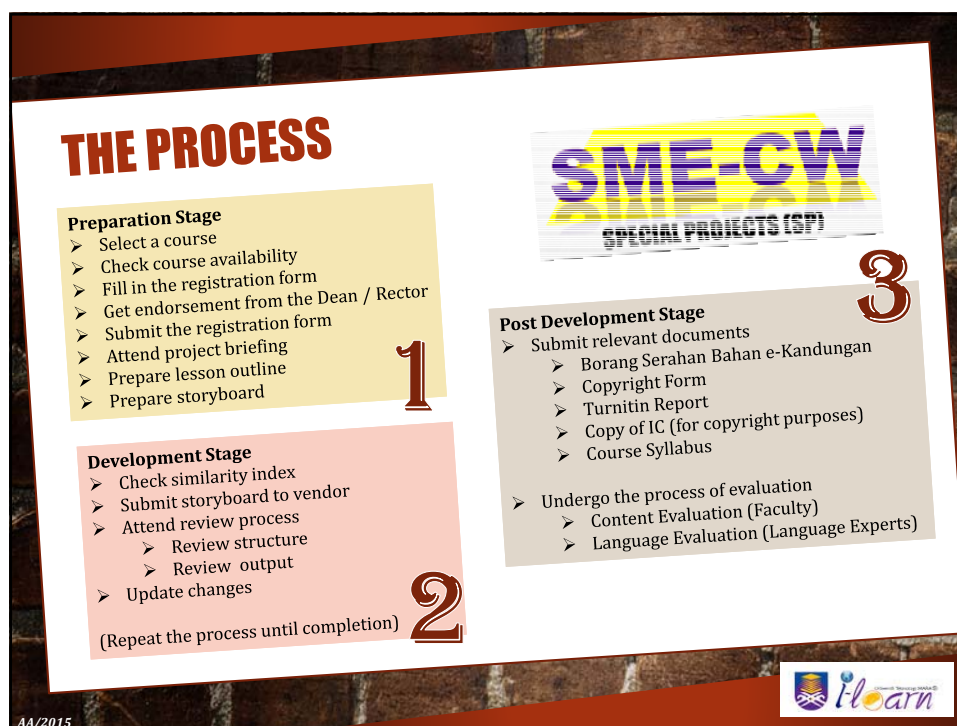
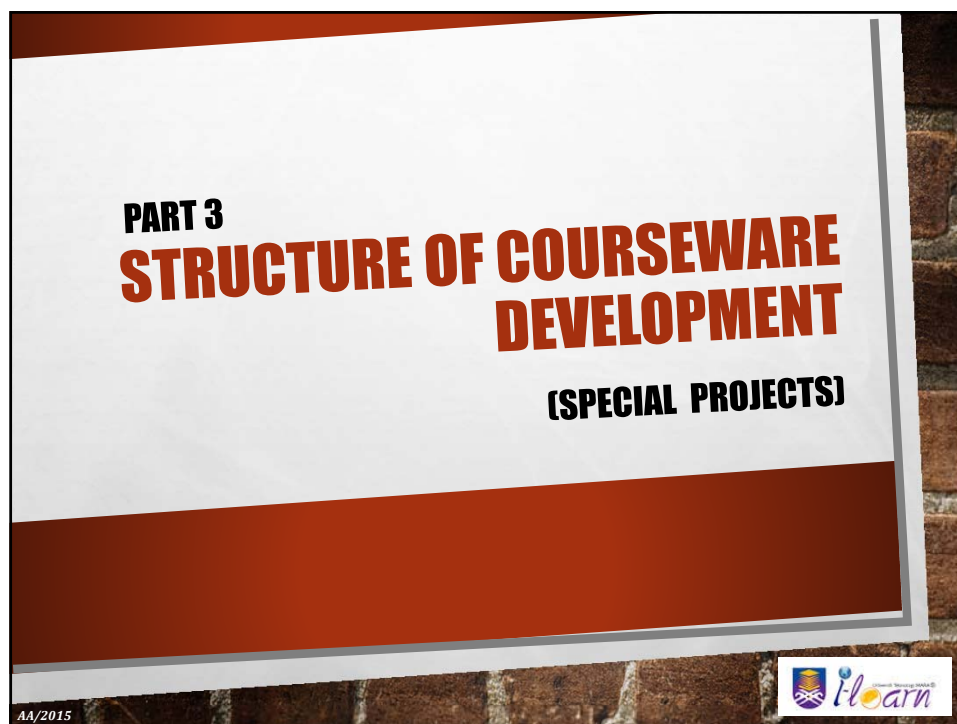
Training & technical support will be provided

Benefits:

- Certificate for each SME
- Requirement to site publication
- Remuneration per code
- Duration 2-3 months

CONTACT YOUR I-LEARN REPS AT YOUR FACULTY

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DETAIL OF PACKAGE 1

DESCRIPTION	PACKAGE 1 (RM 1000)		
	Vendor	i-Learn	SME
Storyboard Development			✓
Multimedia Development (i-Spring, LectureMaker, Lectora, Flash, Director, Camtasia, etc)	✓		
Snippets Development (Go Animate, Flash, Powtoon, etc)			✓
Video Recording		✓	✓
Video Editing		✓	✓
Audio Recording		✓	✓
Audio Editing		✓	✓
Preparation of Questions for Quizzes			✓
Development of Quizzes (i.e. i-Spring)	✓		
Selection of Multimedia Elements (images, video, audio, animation) and Interactivity	✓		✓
TOTAL NUMBER OF ACTIVITIES	2-3	4	3-8

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PROJECT MILESTONE (OCT 2015– MAC 2016)

Tentative Dates*	Activities
16 Oct 2015	Project Briefing
16 Nov 2015	Submit Chapters 1-3 Appointment letter will be issued to all SME
16 Dis 2015	Submit Chapters 4-7 Review Chapters 1-3 (with vendor)
16 Jan 2016	Submit Chapters 8-11 Review Chapters 4-7 (with vendor)
16 Feb 2016	Submit Chapters 12-14 Review Chapters 8-11(with vendor)
16 Mac 2016	Review Chapters 12-14 (with vendor)
30 Mac 2016	Submit all chapters and forms to i-Learn

* Based on 14 topics / chapters / weeks.

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THE PROCESS

Preparation Stage

- Select a course
- Prepare lesson outline
- Prepare storyboard

1



Post Development Stage

- Submit relevant documents
 - Fill in the registration form
 - Borang Serahan Bahan e-Kandungan
 - Copyright Form
 - Turnitin Report
 - Copy of IC (for copyright purposes)
 - Course Syllabus
- Undergo the process of evaluation
 - Content Evaluation (Faculty)
 - Language Evaluation (Language Experts)
 - Multimedia Evaluation (i-Learn)

3

Development Stage


- Develop your course
- Check similarity index
- (Repeat the process until completion)

2



DETAIL OF PACKAGE 2

DESCRIPTION	PACKAGE 2 (Max = RM2000)	
	i-Learn	SME
Storyboard Development		✓
Multimedia Development (i-Spring, LectureMaker, Lectora, Flash, Director, Camtasia, etc)		✓
Snippets Development (Go Animate, Flash, Powtoon, etc)		✓
Video Recording	✓	
Video Editing	✓	
Audio Recording	✓	
Audio Editing	✓	
Preparation of Questions for Quizzes		✓
Development of Quizzes (i.e. i-Spring)	✓	✓
Selection of Multimedia Elements (images, video, audio, animation) and Interactivity	✓	✓
TOTAL NUMBER OF ACTIVITIES	4-6	4-6



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DETAIL OF PACKAGE 3

DESCRIPTION	PACKAGE 3 (Max=RM3000)
	SME
Storyboard Development	✓
Multimedia Development (i-Spring, LectureMaker, Lectora, Flash, Director, Camtasia, etc)	✓
Snippets Development (Go Animate, Flash, Powtoon, etc)	✓
Video Recording	✓
Video Editing	✓
Audio Recording	✓
Audio Editing	✓
Preparation of Questions for Quizzes	✓
Development of Quizzes (i.e. i-Spring)	✓
Selection of Multimedia Elements (images, video, audio, animation) and Interactivity	✓
TOTAL NUMBER OF ACTIVITIES	10

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STRUCTURE OF E-CONTENT DEVELOPMENT COURSEWARE

POWERPOINT SLIDES

- Slide 1** : Page title
- Slide 2** : Learning outcomes
- Slide 3** : Introduction / Gain attention
- Slides 4-28** : Presentation of content
- Slide 29** : Summary of content
- Slide 30** : References & Acknowledgment
- Slide 31** : Bio data of content developer (s)
(Picture, name, email, faculty)

No. of Slides

20-30 slides per topic

Max = 300 slides per course

No. of Topics/Chapters / Weeks

10-14

WORD DOCUMENT FORMAT

Create a quiz for every topic/
week/chapter

Minimum 5 questions

Minimum 3 types of questions

Types of quiz

- MCQ
- True/False
- Fill in the blanks
- Hot spots
- Sequencing
- Matching

Note for Self-Development Project:
Please publish your courseware in the final format.

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WHAT IS IN THE GAIN ATTENTION SLIDE?

Purposes

1. Grab attention of the learners
2. Inform learners how the lesson will benefit them
3. Inform learners how the lesson is relevant to their lives

Some interesting ways to gain attention of the learners:

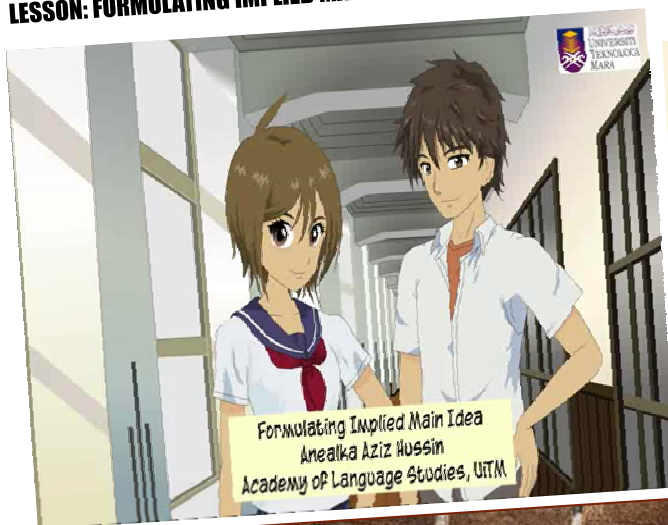
- Showing brief video or audio clips
- Showing brief picture slideshows
- Telling a story
- Asking questions
- Presenting a problem to be solved
- Etc.

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AN EXAMPLE OF A GAIN ATTENTION SLIDE

LESSON: FORMULATING IMPLIED MAIN IDEA




Note for Instructor:
After showing the video, there will be a voice over explaining how to video is related to the lesson.

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This video is developed by SME and not Vendor




AN EXAMPLE OF A GAIN ATTENTION SLIDE
LESSON: MAKING INFERENCES



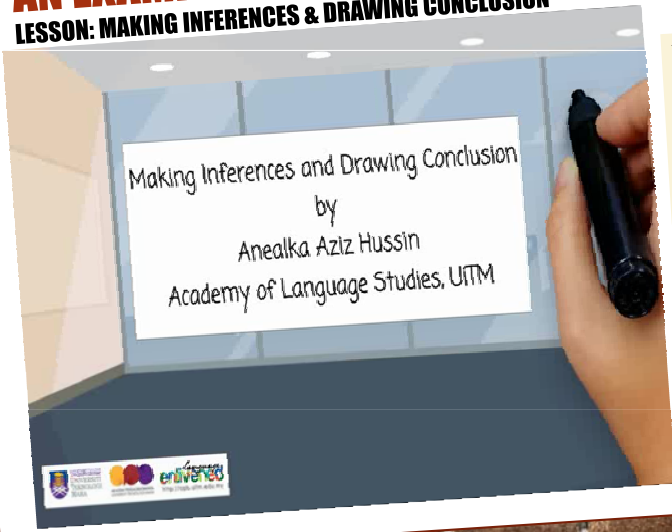
Note for Instructor:
 After showing the video, there will be a voice over explaining how to video is related to the lesson.

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This video is developed by SME and not Vendor




AN EXAMPLE OF A GAIN ATTENTION SLIDE
LESSON: MAKING INFERENCES & DRAWING CONCLUSION



Note for Instructor:
 After showing the video, there will be a voice over explaining how to video is related to the lesson.


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This video is developed by SME and not Vendor




AN EXAMPLE OF A GAIN ATTENTION SLIDE

LESSON: WORD FORMATION



It is definitely a Malay word!



Note for Instructor:
There will be a voice over explaining how it is related to the lesson.

Oxford Dictionaries
Language matters

lepak

HOME > BRITISH & WORLD ENGLISH > LEPAK

lepak

Line breaks: lepak
Pronunciation: /ˈlepak/ ⓘ


Definition of **lepak** in English:
verb (lepaks, lepak^{ing}, lepak^{ed})

no object *SE Asian*
(Especially of a **young person**) spend one's time **aimlessly loitering** or **lo**
'I'm just lepak^{ing} at home, doing nothing'


Origin
From Malay *lepa* 'lazy'.

<http://www.oxforddictionaries.com/definition/english/lepak>


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HOW TO WRITE INSTRUCTION FOR VENDORS?



Instruction to Vendor
Write your instruction to vendor here.



Voice Over
Write your explanation of the slide here.

STEP 2: ANSWER THE QUESTIONS


Your answers to the following questions:

1. What is he doing at the ATM machine?
He is waiting for his turn to do some transactions at the ATM machine.
2. Why is he holding an ATM card?
Probably, he wants to withdraw some cash at the ATM machine.
3. Why is he holding a Touch and Go card?
Probably, he wants to reload the value of his Touch & Go card at the ATM machine.


Voice Over
STEP 2: ANSWER THE QUESTIONS
Your answers to the following questions:

1. What is he doing at the ATM?
He is waiting for his turn to do some transaction at the ATM.
2. Why is he holding an ATM card?

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ABOUT THE AUTHORS



NAME: _____

FACULTY: _____


EMAIL: _____



NAME: _____

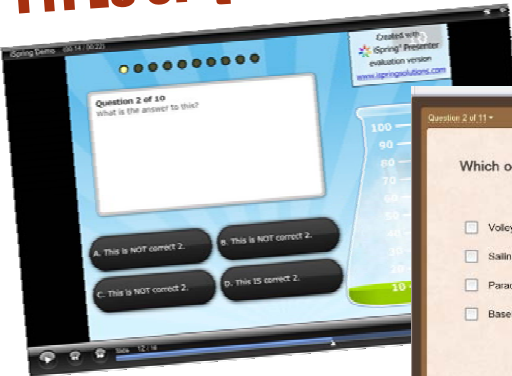
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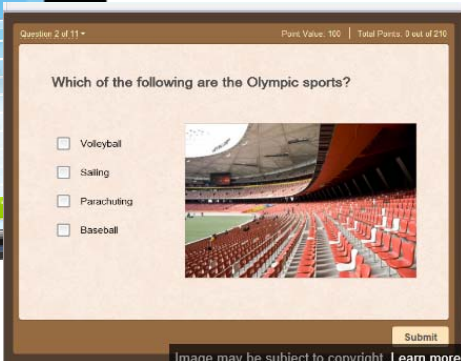
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TYPES OF QUIZZES: MCQ







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TYPES OF QUIZZES: SEQUENCING

Questions: 9 of 8 -

Point Value: 10 | Total Points: 80 out of 80

Arrange these host cities of the latest Winter Olympics in chronological order.

1. Salt Lake City, United States
2. Vancouver, Canada
3. Torino, Italy
4. Nagano, Japan



Finish

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




TYPES OF QUIZZES: MATCHING

Questions: 5 of 8 -

Point Value: 10 | Total Points: 50 out of 80

Match the following:

The best known symbol for Thanksgiving is	 the Mayflower
The name of the first settlers' ship was	 the Pilgrims
Early settlers are known as	 a Turkey

Finish

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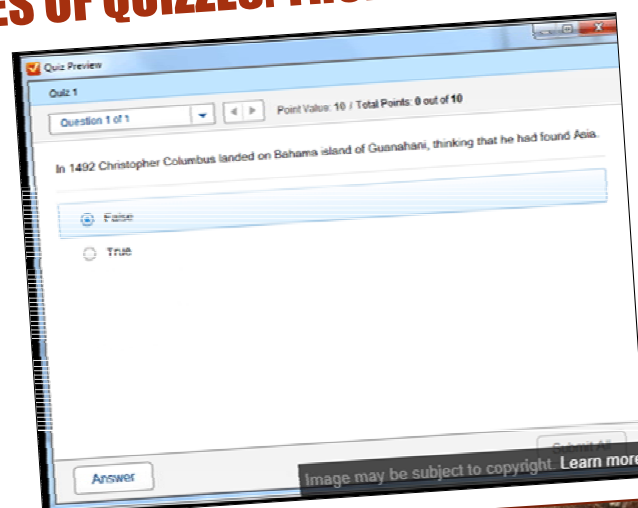
TYPES OF QUIZZES: HOTSPOT



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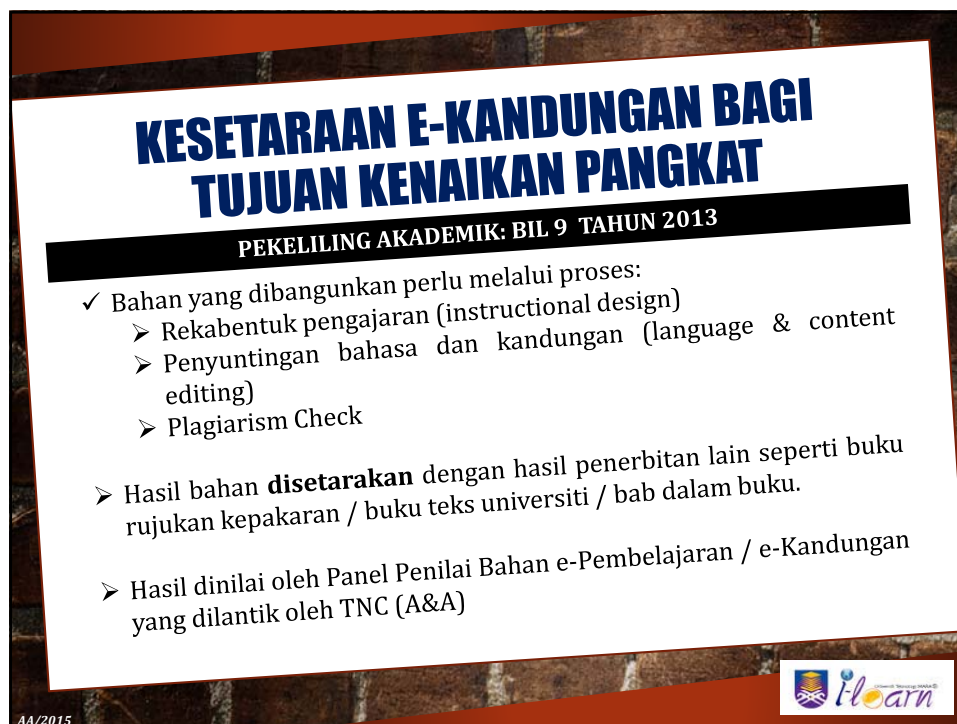
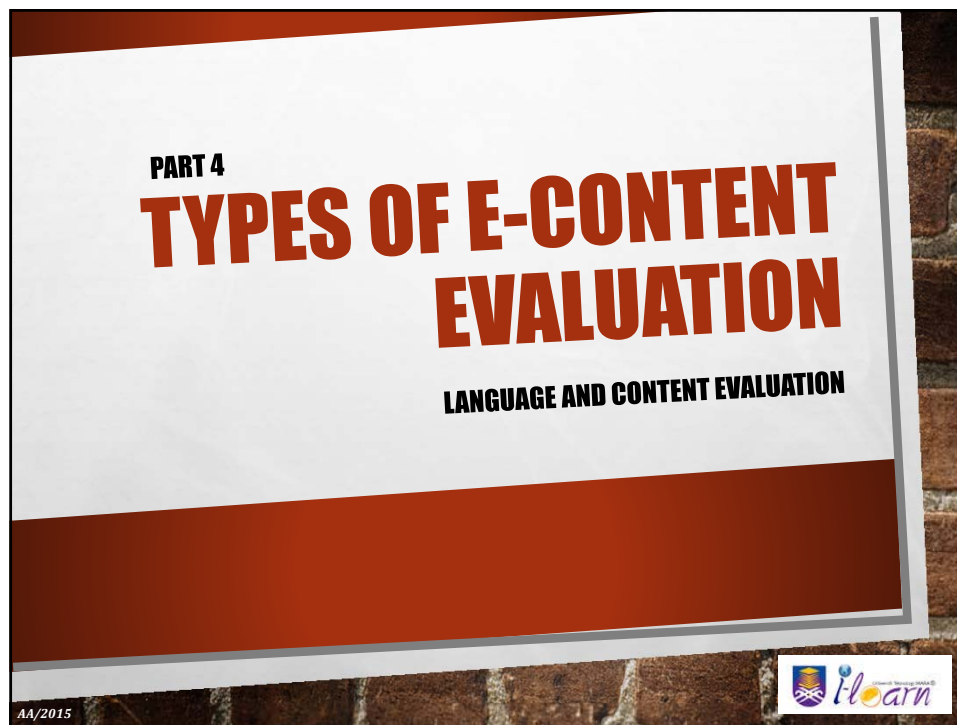


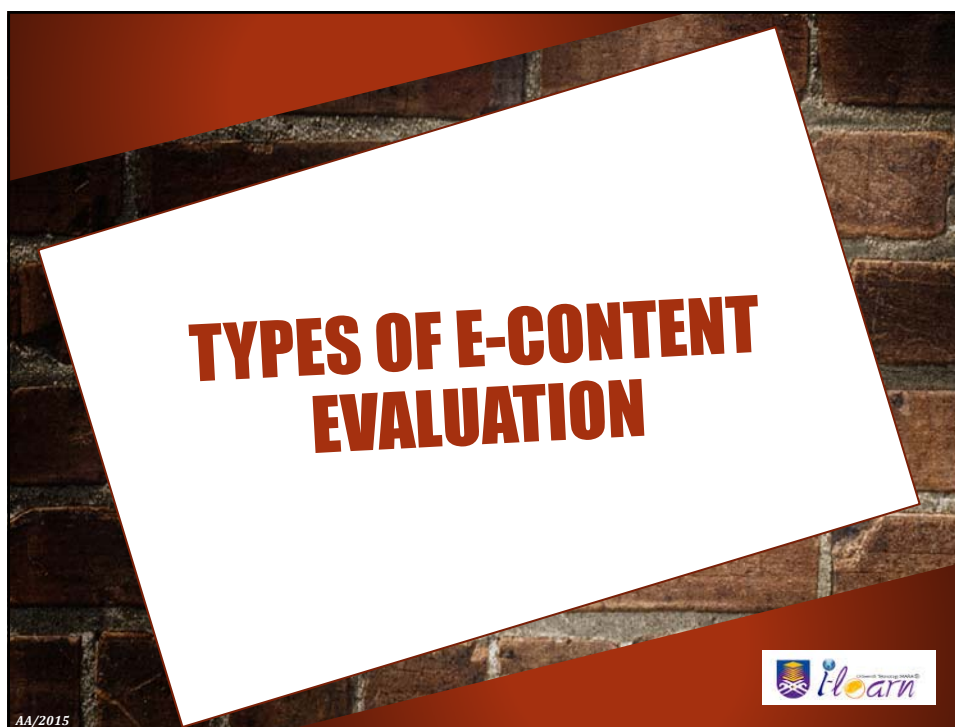
TYPES OF QUIZZES: TRUE / FALSE



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TYPES OF EVALUATION:

CONTENT EVALUATION

Note:
Panel of evaluators will be appointed by the i-Learn Center based on Faculty's recommendation.

CONTENT EVALUATION							
	Quality Indicator	Descriptor	Quality Measure				
1	Desired learning outcomes (LO) are clearly stated.	1= Main LO not stated. 2= Main LO stated but not clear. 3= Main LO is clear. 4= Main LO and sub-LO are stated. 5= Main LO and sub-LO are clearly stated.	1	2	3	4	5
2	Content meets objectives	1= Deviates from the objectives. 2= Partially met. 3= Meet key objectives. 4= Meet all objectives. 5= Meet all objectives and more.	1	2	3	4	5
3	Introduction / Attention Getter/ Set induction	1= No attention getter 2= Provide irrelevant attention getter 3= Provide relevant attention getter 4= Provide interesting and relevant attention getter 5= Provide interesting and relevant attention getter and relate it to the real life	1	2	3	4	5
4	Coverage / Scope of content is sufficient.	1= Totally insufficient. 2= Partially sufficient. 3= Meet minimum requirement. 4= More than sufficient. 5= More than sufficient with additional activities	1	2	3	4	5
5	Content is original.	1= Content infringe copyright law. 2= Content is not original. 3= Content follows fair-use policy. 4= Content is original. 5= Content is original and unique.	1	2	3	4	5
6	Easy to understand the content.	1= Difficult to understand 2= Some are difficult to understand 3= Able to understand 4= Easy to understand 5= Easy to understand and relate to real world examples	1	2	3	4	5
7	Presentation of content is structured and organized.	1= Not structured 2= Semi-structured 3= Structured 4= Well-structured 5= Well-structured and provide site map	1	2	3	4	5
8	Quiz is included	1= No quizzes conducted. 2= Quizzes cover some of the learning outcomes 3= Quizzes cover all learning outcomes. 4= Quizzes covers all learning outcomes with feedback. 5= Excellent quizzes covering all learning outcomes with constructive feedback.	1	2	3	4	5

TYPES OF EVALUATION: CONTENT EVALUATION

Note:

Panel of evaluators will be appointed by the i-Learn Center based on Faculty's recommendation.

TYPES OF EVALUATION: CONTENT EVALUATION

Note:

Panel of evaluators will be appointed by the i-Learn Center based on Faculty's recommendation.

9	Relevant examples	1= No examples provided / irrelevant examples 2=Provide minimum / not so relevant examples 3=Provide some relevant examples 4= Provide sufficient relevant examples 5= Provide real life and sufficient relevant examples	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
10	Summary	1= No summary provided 2= Provide incomplete summary 3= Provide complete summary	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>		
11	Referencing Style	1= No reference list 2= Provide reference list (no standard format) 3= Provide reference list using a standard format (APA, MLA, IEEE)	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>		

COMMENTS / SUGGESTIONS

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RECOMMENDATION

(to be completed by the person evaluating the courseware)

OPTION	DECISION
ACCEPT AS IT IS With or without only minor changes to be made by editorial staff (39-51)	
ACCEPT WITH MINOR REVISIONS Only with minor changes to be made by SME (25-38)	
RETURN TO SME(S) FOR IMPORTANT MODIFICATION Author to revise and resubmit for another round of evaluation (13-25)	
REJECT (0-12)	

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TYPES OF EVALUATION: MULTIMEDIA EVALUATION

Note:

Panel of evaluators will be appointed by the i-Learn Center.

MULTIMEDIA EVALUATION

	Quality Indicator	Descriptor	Quality Measure				
1	Clear instructions are available on how to use the content.	1= No instructions provided 2= Some instructions provided 3= Most instructions provided 4= All necessary instruction provided 5= All necessary instruction provided with additional help tools	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
2	The content is interactive.	1=No interaction 2=Limited interactions provided 3= Some interactions provided 4= Many interactions provided 5=Many interesting interactions provided (i.e. simulation and game-based learning)	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
3	The interface is user-friendly.	1= Interface is totally not user-friendly 2= Some parts of interface is user-friendly 3=Interface is generally user-friendly 4=Interface is user-friendly 5= Interface is very user-friendly	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
4	The materials have good aesthetic values (engaging / interesting)	1= Content is boring 2= Some of the content are boring 3= Content is generally interesting 4=Content is interesting 5=Content creates high level of interest and engagement	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
5	Different learning styles/approaches are used (diversity).	1= no specific learning approach is used 2= Only one learning approach is used 3= 2-3 different learning approaches are used 4= Few different learning approaches are used 5= Many different approaches are used	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
6	The use of fonts and colours are appropriate.	1= Not readable 2= Readable but create stress on eyes 3= Readable 4= Readable and consistent 5= Readable, consistent and attractive	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>
7	Types of Quiz	1= Use 1 type of quiz 2= Use 2 different types of quiz 3= Use 3 different types of quiz 4= Use 4 different types of quiz 5= Use 5 different types of quiz	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>

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TYPES OF EVALUATION: MULTIMEDIA EVALUATION

Note:

Panel of evaluators will be appointed by the i-Learn Center.

COMMENTS / SUGGESTIONS

RECOMMENDATION

(to be completed by the person evaluating the courseware)

OPTION	DECISION
ACCEPT AS IT IS With or without only minor changes to be made by editorial staff (27-35)	
ACCEPT WITH MINOR REVISIONS Only with minor changes to be made by SME (18-26)	
RETURN TO SME(S) FOR IMPORTANT MODIFICATION Author to revise and resubmit for another round of evaluation (9-17)	
REJECT (0-8)	

Signature

Date

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TYPES OF EVALUATION: LANGUAGE EVALUATION

Note:

Panel of evaluators will be appointed by the i-Learn Center.

LANGUAGE EVALUATION

	Quality Indicator	Descriptor	Quality Measure				
1	Spoken language is appropriate to target audience.	1= Totally not appropriate (i.e. too high level, too many mistakes, heavy accent, etc.) 2= Not appropriate (i.e. high level, many mistakes, some accent, etc.) 3= Acceptable (Average level, few mistakes, no accents, etc.) 4= Appropriate (simple, minor mistakes, clear voice over, etc.) 5= Very appropriate (simple, no mistakes, very clear voice over, etc.)	1	2	3	4	5
2	Written language is appropriate to target audience.	1= Totally not appropriate (i.e. too high level, too many mistakes, etc.) 2= Not appropriate (i.e. high level, many mistakes, etc.) 3= Acceptable (Average level, few mistakes, etc.) 4= Appropriate (simple, minor mistakes, etc.) 5= Very appropriate (simple, no mistakes, etc.)	1	2	3	4	5
3	Turnitin Similarity Index	0 = > 24% 4 = < 25%	0				4

COMMENTS / SUGGESTIONS

RECOMMENDATION

(to be completed by the person evaluating the courseware)

OPTION	DECISION
ACCEPT AS IT IS With or without only minor changes to be made by editorial staff (11-14)	
ACCEPT WITH MINOR REVISIONS Only with minor changes to be made by SME (7-10)	
RETURN TO SME(S) FOR IMPORTANT MODIFICATION Author to revise and resubmit for another round of evaluation (3-6)	
REJECT (0-2)	

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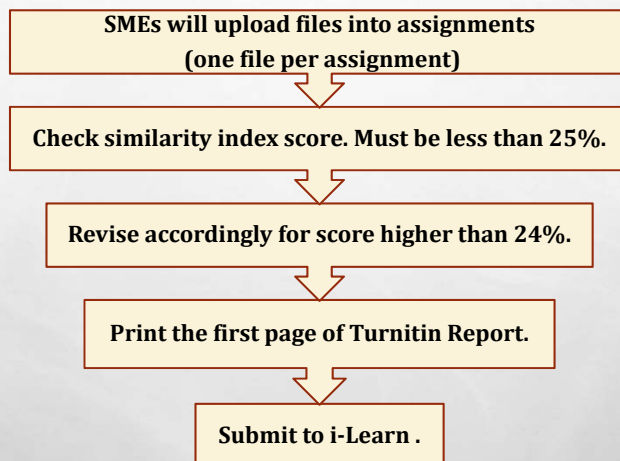
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PROCESS OF CHECKING SIMILARITY INDEX USING TURNITIN



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THANK YOU



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