



MINUTES OF VIVA VOCE

SECTION A:

Instruction to Chairperson: Please complete the following information.

DATE		
VENUE		
TIME		
NAME OF STUDENT		
STUDENT NUMBER		
PROGRAMME CODE		
FACULTY		
TITLE OF THESIS		
ATTENDANCE LIST:		
NAME OF CHAIRPERSON		
	PRESENT	ABSENT
EXTERNAL EXAMINER:		
EXTERNAL EXAMINER:		
EXTERNAL EXAMINER:		
INTERNAL EXAMINER:		

SECTION B:

Instruction: The Chairperson may add comments where necessary. If there are no added comments/recommendations made during the viva, students will adhere and make corrections as recommended in examiners' thesis examination reports. Therefore, the Chairperson is not required to make any notes/comments in the table below.

i.	Objektif Kajian (<i>Research Objective</i>)	
ii.	Permasalahan Kajian (<i>Research Problem</i>)	
iii.	Skop Kajian (<i>Scope of Study</i>)	
iv.	Sorotan Kajian Yang Lalu (<i>Review of Literature</i>)	
v.	Kaedah Penyelidikan (<i>Research Methodology</i>)	
vi.	Penganalisan Data dan Interpretasi (<i>Data Analysis & Interpretation</i>)	
vii.	Kepentingan Dapatan Kajian (<i>Significance of Findings</i>)	
xi.	Ulasan Lain (<i>Other comments</i>)	

SECTION C:

Instruction: The Chairperson is to summarize the conclusion of the viva including any issues, revision or additional work recommended by the Panel of Examiners.

Rumusan/Conclusion	
--------------------	--

Note: Please remind students that no communication is allowed between the student and the examiners after the viva. Once corrections to the thesis have been checked by the supervisor, the Internal Examiner will then make verifications on the corrections made.

NAME OF CHAIRPERSON	SIGNATURE OF CHAIRPERSON	DATE	TIME