



## Postgraduate Bench Fees Application Form

Summary of Bench Fees Application for Postgraduate Students																					
Student name: Student ID: Email: Telephone: Faculty : Campus:																					
Activity level:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">International</td> <td style="width: 50%; border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">District</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">National</td> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">University</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">State</td> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">Champus</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">Public University</td> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">Faculty</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">Agency</td> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">Society</td> </tr> </table>		International		District		National		University		State		Champus		Public University		Faculty		Agency		Society
	International		District																		
	National		University																		
	State		Champus																		
	Public University		Faculty																		
	Agency		Society																		

Attending Seminar/ Workshop/ Conference							
Title:							
Date:							
Venue:							
Organiser:							
Activity:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%; border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">Participant</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">Speaker</td> </tr> <tr> <td style="border: 1px solid black; text-align: center;"> </td> <td style="padding: 2px 10px;">Presentation</td> </tr> </table>		Participant		Speaker		Presentation
	Participant						
	Speaker						
	Presentation						
Objective:							
Activity Summary:							



## Postgraduate Bench Fees Application Form

Presentation of Research Paper					
Type of Presentation:			Oral	<input type="text"/>	
			Poster	<input type="text"/>	
Title of Presentation:					
Itemised Cost					
Registration Fee:				Cost (RM)	
Accommodation Cost:					
Food:					
Travel expenses:					
Flight Ticket (Economy):					
Bus ticket/ Train ticket/ Others .....					
Travelling distance:					
External Sponsor (If have):					
Total:					
Course attended this year or previous year					
No	Course/ Conference/ Seminar	Date	Venue	Organiser	Cost





## Postgraduate Bench Fees Application Form

Verification of Bench Fees Application	
Total Application:	<input type="text"/>
I hereby declare that the information provided is true	
Applicant Signature:	
Name:	
Date:	
Programme Director/ Supervisor Summary	
<input type="checkbox"/>	
<input type="checkbox"/> Recommended	Program Director/ Supervisor's Signature:
<input type="checkbox"/> Not Recommended	Name:
	Stamp:
	Date:
Approval by Chairman of Postgraduate Bench Fees Committee	
<input type="checkbox"/> Approved	Lecturer's Signature:
<input type="checkbox"/> Not Approved	Name:
Total Approved:	Stamp:
<input type="text"/>	Date: